

JEFFERSON COUNTY COMMISSION

DATE: 09/22/2016

TIME: _____

I. ROLL CALL

II. INVOCATION

Rabbi Johnathan Miller, Temple Emanu-El
District 5

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

September 8, 2016

V. RESOLUTIONS: 1 – 38 and 4 Items of New Business

Health and General Services - Commissioner Bowman

Cooper Green Mercy Health Services

1. Resolution authorizing the execution of an agreement with Alere Informatics, RALS for interface for glucose meters to RALS server in the amount of \$9,595.00.
2. Resolution authorizing the execution of an agreement with Blount Linen Services to provide laundry services on an as needed basis in the amount of \$25,000.00.

General Services

3. Resolution authorizing the execution of a lease agreement for the Gardendale Revenue Office for a term of October 1, 2016 through September 30, 2026.

Human-Community Services/Human Resource Services - Commissioner Brown

Family Court

4. Resolution authorizing the Commission President to execute an agreement with foreign Language Services, Inc. The terms of the agreement are October 1, 2016 through September 30, 2019 in the amount of \$3,000.00 annually as needed.

Personnel Board

5. Resolution acknowledging the following agreement(s):
 - a) Freedom Reporting \$25,000.00

b) Siena Consulting	\$39,400.00
c) eSkill	\$8,250.00

Administrative/Public Works/Infrastructure - Commissioner Stephens

6. Resolution authorizing the Commission President to send a letter of support for the FY2017 Jefferson County Community Corrections Plan (TASC),

Roads & Transportation

7. Resolution authorizing the execution of Sanitary Sewer Deed of Exchange for Hoover Fire Station No. 2, City of Hoover.
8. Resolution authorizing the execution of an agreement with the City of Vestavia for the sale of excess Real Property located in Shelby County Parcel #10-2-04-0-01-002.001. Revenue contract. No County Funds Needed.
9. Requests for Excavation Permits from the following:
 - a) Birmingham Water Works Board to install 1,020' of 8" water main along Deerfoot Parkway at Deerfoot Crossings Drive in Trussville.
 - b) Brighthouse Networks, LLC to install 4,939' of fiber cable along Hilltop Road from Morgan Road east to Hillview Road in Bessemer.
 - c) Brighthouse Networks, LLC to install 5,955' of fiber cable along Morgan Road south from Hilltop Road to and along Pine Lane in Bessemer.
 - d) AT&T Corporation to install 335' of buried cable at 397 West Oxmoor Road.
 - e) Alabama Gas Corporation to install 2,702' of 2" gas main in Altadena Ridge off Acton Road.
10. Resolution and Disclaimer for a Sanitary Sewer, Instrument #2016017898 deeded to the County by DRA CRT Alabama Land, LLC.
11. Resolution and Disclaimer for a Sanitary Sewer Easement recorded 8/19/2016 in St. Clair County for a Deed from Darryl S. and Anna C. Castleberry.
12. Resolution and Disclaimer for a Sanitary Sewer Easement recorded 8/19/2016 in St. Clair County for a Deed from Bernie E. Howard, Jr.
13. Request for Temporary Road Closure at Greathouse Road 0.3 miles east of County Line Road on Monday, September 26, 2016, in order to remove a collapsed corrugated metal drainage culvert and replace it with a reinforced concrete culvert.

Environmental Services

14. Resolution authorizing the execution of an agreement with Advanced Disposal Services Solid Waste Southeast, Inc. for trash and recyclables collection and disposal services. This contract will provide for single family residential garbage and trash services within unincorporated Jefferson County. The terms of the contact will be three (3) year, at no cost to the County.
15. Resolution to ratify the emergency expenditures of sewer funds for the repair work required near the intersection of Lomb Avenue and 9th Street, SW; repair work required along Brock Industrial Drive; and repair work required near 813 Green Springs Highway.

County Attorney

16. Resolution recommending the denial of the following vehicle damage claim(s):
 - a. Trover Solutions
 - b. Michael Peoples
 - c. Genesis Maddox
17. Resolution recommending the approval of the vehicle damage, personal injury and lost wages claim of Lawana Tate in the amount of \$16,500.00.
18. Resolution recommending the approval of payment of the lost business claim of Martin Eubank in the amount of \$275.00.

County Manager

19. Resolution authorizing the adoption and approval of the Jefferson County Operating and Capital Budget for Fiscal Year 2016-2017.
20. Resolution authorizing the Holiday Schedule which declares the official holidays for County employees for the Fiscal Year 2016-2017.
21. Resolution authorizing the 2% salary adjustments for County employees for the Fiscal Year 2016-2017, effective through the end of the pay period which includes September 30, 2017.
22. Resolution authorizing the 2016-2017 ad valorem receipts to be paid to the Jefferson County Health Board.
23. Resolution that effective October 1, 2016 the annual salary for the appointed position of Appointed Clerk Tax Assessor Bessemer (Classification 094606) be increased from \$53,931.00 to \$56,930.00.
24. Resolution approving the Commuting Vehicle Usage by Department Authorization Forms Summary for Fiscal 2016-2017.
25. Resolution that the following Equipment Shop Charges become effective on October 1, 2016.

a. Shop Charge per Mechanic Hour (Internal)	\$44.78
b. Shop Charge per Mechanic Hour (External)	\$50.83
c. Parts Surcharge Percent of Cost (Internal)	19.80%
d. Parts Surcharge Percent of Cost (External)	22.50%
e. Motor Pool Per Mile (Internal Only)	\$ 0.13
f. Motor Pool Per Day (for over 24 hours or Mileage whichever is greater)	\$17.50

Judicial Administration/Emergency Management/Land Planning - Commissioner Knight

26. Resolution authorizing the execution of the following Community Grant Agreement(s):

a) City of Clay Senior Center	\$500.00
b) United Cerebral Palsy of Greater Birmingham	\$2,500.00
c) City of Trussville Senior Center	\$1,000.00
d) City of Fultondale Senior Center	\$1,000.00

Emergency Management Agency

27. Resolution acknowledging the following agreement(s):

- a) Federal Emergency Management Performance Grant CON #8767 \$202,146.00
- b) Federal Emergency Management Performance Grant CON #8789 \$12,000.00

28. Resolution authorizing and approving the Jefferson County Emergency Management Agency Director to request budget transfers for purchasing needs.

29. Resolution that provides for all expenditures of EMA released by the Purchasing Division shall appear on the Purchasing Division’s Encumbrance Report or Purchasing Agenda for review and ratification by the Commission.

District Attorney

30. Resolution acknowledging and authorizing a salary agreement for the Deputy District Attorney in the amount of \$42,280.45.

Finance/Information Technology/Business Development - Commissioner Carrington

Finance

31. Approval of the Unusual Demands report dated 09/22/16.

Purchasing

32. Approval of Purchasing Minutes for week of 08/26/16 – 09/01/16 and 09/02/16 – 09/08/16.

33. Approval of Addendum No. 1 to the Purchasing Minutes for the week of 09/02/16 – 09/08/16.

34. Approval of Encumbrance Report for week of 08/26/16 – 09/01/16 and 09/02/16 – 09/08/16.

35. Resolution ratifying the following Credit Card Statement(s):

- a) Regions Bank - closing date: 8/30/16.

36. Resolution authorizing the execution of an agreement with Jeff Martin Auctioneers, Inc., to provide Auctioneer Services on an as needed basis.

Budget Management Office

37. Approval of the Staff Development Report:

MULTIPLE STAFF DEVELOPMENT

Community and Economic Development

Frederick Hamilton	3,176.18
Keith Strother	2,728.34
National Association of Job Training Assistance Hawaii, HI – October 10-14, 2016	

General Services

Steven Cockrell	695.00
Rex Henderson	695.00
NICET Certification Examination Birmingham, AL – November 15-16, 2016	

INDIVIDUAL STAFF DEVELOPMENT

Commission District 1	
George Bowman	1,554.56
ACCA Conference	
Orange Beach, AL – August 15-18, 2016	
Community and Economic Development	
Frederick Hamilton	2,625.06
IEDC 2016 Annual Conference	
Cleveland, OH – September 23-27, 2016	
County Attorney	
Allison Nichols-Gault	329.00
CLE Seminar	
Hoover, AL – October 21, 2016	
General Services	
Jeffrey Calvert	199.00
How to Write Clear and Concise Policies	
Birmingham, AL – September 20, 2016	

FOR INFORMATION ONLY

Emergency Management Agency	
James Coker	1,195.33
Jody Hodge	2,135.07
64 th Annual IAEM Conference	
Savannah, GA – October 14-20, 2016	
Horace Walker	916.72
ICS Train the Trainer	
Emmitsburg, MD – October 2-7, 2016	
Sheriff	
Richard Reid	1,578.35
Byron DeRamus	1,578.35
Drug Unit Commanders Course	
Jacksonville, FL – October 23-18, 2016	
Amy Harner	1,962.96
Lynneice Allums	1,959.84
Cathy Cargle	1,983.07
Kris Simmons	1,959.84
Managing Risk with Objective Jail Classification	
Portland, OR – October 16-20, 2016	
Seth Mitchell*	250.00
Chad King*	250.00
Timothy Pugh*	250.00
Christopher Godber	250.00
Charles Overton	250.00
Lisa Bartels	250.00
Field Training Officer	

Birmingham, AL - *September 12-16, 2016 – September 19-23, 2016

Jeannie Miller
5 Day Death & Homicide Investigation Training Seminar
Birmingham, AL – September 12-16, 2016

525.00

BUDGET TRANSACTIONS

38. Approval of Budget Transaction Report.

Roads & Transportation \$137,108.70
Increase revenue and expenditures to record Auction Proceeds. Add a purchasing memorandum to purchase one (1) surveying equipment, six (6) mower attachments, two (2) tire machines, and one (1) tire balancer.
No additional funds required

VII. NEW BUSINESS

1. Addendum No. 2, to the Purchasing Agenda to add the following Purchase Orders:
 - a) 1609202
 - b) 1609203
 - c) 1609229
 2. Addendum No. 3, to the Purchasing Agenda to add Contract #8773.
 3. Resolution authorizing the execution of an agreement with Waste Services of Alabama, effective October 1, 2016.
 4. Resolution authorizing the execution of an extension to the agreement with Tata America International Corporation for a period through June 30, 2017.
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VIII. COMMENTS

- A. County Attorney: Carol Sue Nelson
- B. County Manager: Tony Petelos